



Minutes of School Council Meeting

5pm, 4 May 2016 School Staff Room

Attendance: Dorothy Bosnar (**DB**), Lisa Brown (**LB**), Amber Cleary (**AC**), Stuart Crawford (**SC**), Sonya Olsen (**SO**), Harriet Price (**HP**), Jessica Smith (**JS**) and by invitation Peter Stepto (**PS**).

1. Reports

Principal's Report (including budget update & School finances 'briefing')

SC announced his secondment to the Department of Education and his new role supporting local Principals in the roll out of the Local Management & Business Reform Program (LMBRP). The group expressed their sadness but warmly congratulated SC on this development. SC felt it was a good time to serve the broader region and to have some fresh input engaging with local Principals and Schools. He will return to his role as GRPS Principal in 2017. A temporary Principal will be appointed for the remainder of the year and SC feels the community can benefit from the change.

SC provided a finance overview to introduce the new members of the Council to the budget and financial situation. In summary, the total projected income for the year is \$507,886.06 with expenses spent to date of \$372,861.46, leaving \$135,024.60. Much of the School funding is simply 'in and out' eg. the school collects funds from parents for particular programs and pays the projects directly.

With the LMBR roll out, the finances will be held centrally with the Department for accountability purposes. The School will continue to undertake all the administration of the finances but within a different framework. The advantages will be greater integration of the budgeting process and live financial information. However the School will only be able to use Department approved suppliers, staff will be unable to be reimbursed, and there will be a 6 week delay in accessing funds (so all bookings will need to be made in advance) – for the interim. These changes are to ensure proper financial diligence and accountability concerning spending in all Schools across the State.

The School community needs to anticipate the significant time and focus this will take for the Principal and Office team in Terms 3 & 4 to adapt. In Term 3 Sarah & Cathy will attend 15 days of training on the new system and the Principal will spend 5-10 days of training.



P&C Report

Nothing to report

2. Business Arising

a. Acceptance of Minutes from 5 April 2016

HP proposed acceptance of the Minutes from 5 April 2016, seconded by SO. The minutes were accepted.

b. School Annual Report & Excellence

The School Annual Report will be uploaded to the website in the next week. SC has allocated out the Projects & the Reporting of the School Annual Report to the staff who are leading the five Strategic Direction Projects. This will enable all the projects to continue during his absence and for the reporting to be undertaken through this team at the end of the year. The five Strategic Direction Projects are: Spelling, Maths, Welfare, Writing and Lesson Observations.

c. Cambridge Street School Zone

The Council approved the proposed letter to highlight the ongoing issues around the Cambridge Street School Zone for local residents (see Annexure A). SC will send it to the Department's media branch for approval. The Council will then letterbox drop the entire surrounding area and Cambridge Lane. The letter will also be circulated in the School Newsletter.

d. IT Working Group

PS presented a report back from the IT working group's recent meeting with SC to clarify the future direction of IT in the School. Several guiding principles were identified. These included:

- Innovation
- Integration – The group is keen not to teach 'technology' but to integrate it into learning practices.
- Immersive – The group believes it is best to immerse students in to contexts that use technology as the best way of learning. External providers or projects that enable this to happen will therefore be prioritised.



- Collaborative – The group is aware that many children have strong skills, interests and abilities in this area, and that these should be harnessed and opportunities for sharing knowledge and learning among the student community prioritised.

The following action points were identified:

- The group identified that a Vision or Approach Statement that highlights the principles of IT work in the school should be developed. The Council was tasked with this work. PS will undertake to prepare an initial draft and the Council will work via email to agree the statement at the next meeting. Once we have a guiding vision & framework that will help us to evaluate our current practices, respond to suggestions and clarify our resource expenditure.
- The group felt that it was best to just get started. This year's writing will be presented in a school website where each child will have some work online.
- The group has decided to explore the possibility of bringing in an outside provider to offer programs in 2017, such as robotics, coding, or 3D Printing. This provider would operate much like current programs such as GotGame or Indigenous Education do. A Digital Showcase would then be prepared for term 4. Currently three teachers (including DB & SO) are researching possible outside providers and a decision will be made in Term 3.
- Peter Stepto will run:
 - A workshop training for teachers to get all staff members to a common level and understanding of technology.
 - A workshop for parents & children together outside school hours to provide a basic understanding of technology and include some role playing
 - These workshops could also help identify the skills and interest of the parents and teachers in our community.
- SC will undertake a hardware audit of what the School already has in place. Over the last 6 years a number of foundational developments have occurred.
- The group recognises the need to prepare Year 5 & 6 for high school, the group will explore the possibility of partnering with a TAFE or University to ensure all students have an appropriate base level of understanding.

3. New Business

Next Meeting (re-scheduled to): Friday 3rd June 9.30am



Annexure A

Dear Resident

Glenmore Road Public School Cambridge Street Car Zone (the Car Zone).

As you may know, the Glenmore Road Public School Council, in co-operation with our student and parent community has taken a number of initiatives in the Car Zone surrounding our School. A copy of our Car Zone Procedures for your information is **attached**.

Our focus has been on educating children and families as to safe road practices. We have also encouraged our families to only use the Car Zone where absolutely necessary. To continue to ensure the safety of our families, reduce congestion and improve traffic flow, we are informing you of our Car Zone procedures and requesting your continued cooperation and assistance.

Some vehicles have been parked in the Car Zone of an afternoon and of a morning. The Car Zone runs from 8.30am-9.45am of a morning and from 3pm to 4.30pm of an afternoon. Even one vehicle parked in the Car Zone prevents traffic from flowing, resulting in cars backed up onto Gurner Street. Ensuring your car, a visitor's car or the vehicle of a tradesperson is not parked in the Car Zone during these times, will assist with traffic flow.

Generally speaking, we are able to clear traffic in the Car Zone of an afternoon within about 10 minutes (the peak time being between 3.25pm and 3.40pm). Sometimes there are other extenuating factors such as rain, which may push this out by another five minutes or so. You may wish to keep this peak period in mind when leaving and returning home.

Should you notice unsafe behaviour, this should be reported to Woollahra Council Rangers on xxxx xxxx. Alternatively, you may wish to notify Rose Bay Police on xxxx xxxx. [what about contacting the School?]

For the benefit of our School and the community, we look forward to your continued cooperation and thank you for your assistance.

Stuart Crawford

Harriet Price

Encl

Cc Mayor Toni Zeltzer, Woollahra Council

Cc # Rose Bay Police