



**School Council Meeting Minutes - General Meeting  
4 November 2015 at 6.00pm**

**Attendance:** Stuart Crawford (**SC**), Dorothy Bosnar (**DB**), Sonya Olsen (**SO**), Peter Stepto (**PS**), Christian Patterson (**CP**) and Harriet Price (**HP**)

Condolence Motion – John 'Chook' Wills

On behalf of the School Council, PS moved a condolence motion for John 'Chook' Wills.

PS spoke of John's role as parent representative on the School Council for the past 12 months as well as the many roles John held in the wider School community (including as secretary of the P&C and class parent and chief organiser of the 2014, year 6 farewell). PS fondly remembered John for his enthusiasm and passion for debate during Council's deliberations and his 'can do' approach for volunteering at school events and fundraisers.

On behalf of the School Council PS offered sincere condolences to Fiona, Billy and Harry.

## **1. Reports**

### **Principal's Report**

SC reported the following financials:

- \$984,910 (income)
- \$796,029 (expenses)
- \$188,880 (balance)

SC also reported that despite some slight overspends, pretty much on budget for the year and pleased with this position.

### **Parents & Citizens Report**

CP reported that the following P&C events were planned for the remainder

of the year:

- end of year/Christmas parent function – 4 December; and
- working bee to paint playground seating – 22 November.

CP also mentioned that certain vacancies (treasurer, assistant treasurer and vice president) would be available on the P&C executive in 2016. CP is working to publicise these vacancies and recruit new volunteers.

## **2. Business Arising**

### **a. Acceptance of Minutes from 7 October 2015**

PS proposed that the minutes from the meeting 7 October 2015 be accepted. CP seconded this and it was unanimously resolved to adopt the minutes.

HP thanked DB for preparing these minutes.

### **b. Recent Policy Reviews and Progress/Status**

#### **I. Language Committee Update**

HP suggested that it would be ideal to have results from the parent language survey submitted prior to the next Council meeting.

SC also suggested that students would be asked for their feedback on their selected course.

The parent survey results and student feedback will be used by the Council to determine if the language trial is extended in 2016.

SC agreed to circulate parent survey in time for the Council meeting on 2 December.

#### **II. Volunteer Policy & Guidelines for Implementation of Working With Children Check (WWCC)**

SC circulated the formatted WWCC Policy. It was agreed that after deleting the 'question marks', the Policy can be finalised.

SC agreed to delete the 'question marks' and the Policy would be tabled at the next meeting as final.

#### **III. Bring Your Own Device (BYOD)**

Deferred until next meeting.

### **c. White City Proposed Development**

HP tabled the following correspondence:

- letter from GRPS School Council to Woollahra Council dated 12 October 2015 (see annexure A); and
- email from Woollahra Council to GRPS School Council dated 14 October 2015 (see annexure B).

### **3. New Business**

#### **a. Out of Area Enrolments**

SC explained that:

- applications had been received for out of area enrolment;
- non local enrolments would create demand for extra staff and accommodation and that no applications passed this threshold criteria;
- the GRPS Placement Panel had met (made up of SC, CP and Rebecca Hollands) and determined that all applications be declined (as the above threshold had not been met); and
- in addition, even if the threshold had been met, no applications met further criteria.

#### **b. Demountable Classroom**

SC explained that:

- as enrolments currently stand, a 15<sup>th</sup> classroom in 2016 will be necessary;
- he had liaised with the assets division to determine the most suitable location for the demountable;
- maintaining open playground space was a priority; and
- suitable locations are limited but a further demountable could be installed in the rainforest (next door) to the current demountable.

SC reported that installation would take place over the Christmas holidays and neighbours along Glenmore Road would be notified.

Next Council meeting – 2 December 2015 at 8.30am.

The meeting concluded at approximately 7.00pm.

"A"



12 October 2015

Woollahra Municipal Council  
PO Box 61  
Double Bay NSW 1360

Dear Mr Fotis,

**RE: DA 438/2015, 30 Alma St Paddington NSW 2021**

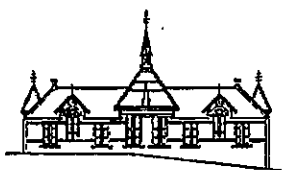
We refer to the proposed White City Development by Hakoah Club Ltd and in particular the 'White City Development Traffic and Parking Report' by AECOM Australia Pty Ltd. dated 1 September 2015 (The Traffic Report).

The Traffic Report disclosed that the proposed development would generate additional traffic movements and parking demand on the surrounding road network. The Traffic Report concludes that the parking to be provided as part of the proposal is likely to minimise the risk of parking 'over spill' into the surrounding road network and that the local intersections would be able to accommodate the additional traffic with minimal impact. This conclusion is reached in part because it is suggested that the proposal to allow Sydney Grammar School's traffic to queue within the developed site will improve traffic operations by reducing the length of its pick up queue on the surrounding road network.

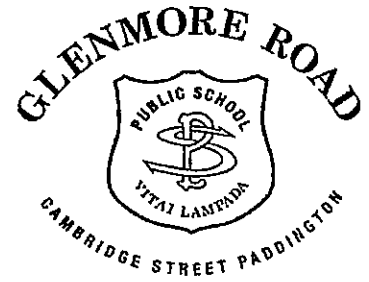
The Traffic Report does not appear to specifically address increased traffic movements or reduced parking which may impact upon drop off and pick up (particularly on Cambridge Street) for Glenmore Road Public School (GRPS). We are concerned to ensure that Council is satisfied that the impact of the proposal on GRPS in this respect has been properly taken into account. The failure in the Traffic Report to make any mention of this issue may be because the authors of the Traffic Report considered that there would be no adverse impact. This omission appears to be somewhat surprising given the fact that the proposed development includes a new child care facility which will have its entrance at the northern end of Cambridge Street and will be generating its own pick and drop off traffic at the same or similar times to GRPS.

For your information please find attached our 'GRPS Car Zone Procedure' policy.

As you will appreciate many of our School community walk to and from school and in those circumstances, we are also concerned to better understand how increased traffic movements in the immediate vicinity might impact on pedestrian safety. That issue does not appear to be specifically addressed in the Traffic Report. We would like to know more about these matters before being in a position to provide any further comment.



Glenmore Road Public School, Cambridge Street Paddington NSW 2021 Australia  
Tel. 02 9360 4880 Fax. 02 9361 4284 [www.glenmoreroadpublicschool.com](http://www.glenmoreroadpublicschool.com)  
Principal Stuart Crawford



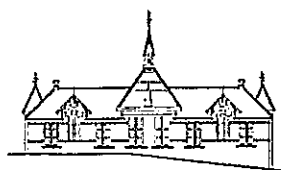
We would appreciate Council:

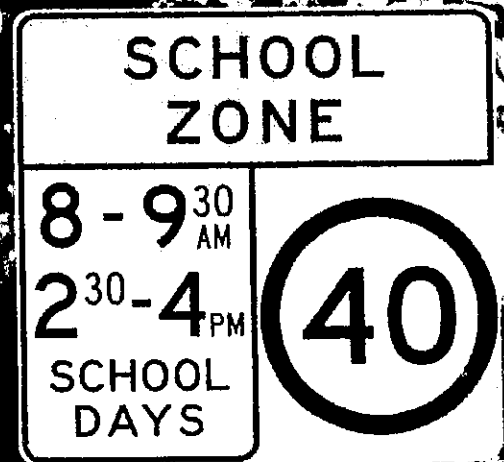
- providing us with any additional information it may have on the issue of pedestrian safety; and
- taking into account the above concerns in respect to its further deliberations in connection with the proposal.

Yours sincerely

Peter Stepto  
President  
On behalf of the Glenmore Road Public School Council

Harriet Price  
Secretary





# GRPS Car Zone Procedures



# GRPS Car Zone Procedures

## GURNER STREET






**Queuing is illegal**

**Parking for more than 2 minutes is illegal**

**Double parking is illegal**

**Doing a U-turn is dangerous!**

-  Cars incorrectly using the Car Zone
-  Cars correctly using the Car Zone
-  Cars legally parked



**1**

Cars must drive around the block if the Car Zone is full

**2**

You only have 2 MINUTES to drive in and out of the Car Zone and must remain within 3 metres from the car



**TOP GATE**

NO PARKING SIGN

**3**

Children exit from the **TOP GATE** and walk to the **WAIT AREA** near the Bottom Gate, where they wait for their car to correctly enter the Car Zone

**4**

Children stay in the **WAIT AREA** and only enter their car when it is on the kerb side of the Car Zone

**WAIT AREA**

**CAR ZONE AREA**



**BOTTOM GATE**

NO PARKING SIGN

# GRPS Car Zone Procedures

The GRPS school drop-off and pick-up zone ('the Car Zone'), is one way for your child to get to and from school. We encourage families to only use the Car Zone if absolutely necessary.

Kindergarten students are not permitted to use the Car Zone in Term 1 as a minimum.

The Car Zone operates on school days between the hours of 8:30 - 9:45am and 3:00 - 4:30pm. During these hours, no parking is permitted in the Car Zone.

## Frequently Asked Questions

### **Q: How do I drop my child at the Car Zone in the morning?**

A: Pull into the Car Zone and ensure your child only exits the vehicle on the kerb side. You have a maximum of 2 minutes to drop off your child and must remain in or within 3 metres of your vehicle. Provided it takes no longer than 2 minutes, you can wait until you see your child enter the school gate.

### **Q: How does my child get to the Car Zone in the afternoon?**

A: Your child will inform their class teacher that they are using the Car Zone. Once dismissed, your child will make their own way to the Car Zone.

### **Q: Where does my child wait at the Car Zone?**

A: Your child will wait in the WAIT AREA on the Cambridge Street footpath and is not permitted to leave the area until your vehicle is in the Car Zone.

### **Q: Can I leave my vehicle and assist my child into the car?**

A: Yes, provided you have entered the Car Zone, remain within 3 metres of your vehicle and stay no longer than 2 minutes. Ensure your child only enters your vehicle from the kerb side. You can help with school bags and ensure seatbelts are secured.

### **Q: Can I come early and park in the Car Zone?**

A: No, parking is prohibited. Vehicles can only remain in the Car Zone to pick up for a maximum of 2 minutes. Disobeying the 'No Parking' sign, incurs a \$169 fine and 2 demerit points.





**Consider using the Car Zone 5 minutes after the 3:30pm bell to avoid the rush**



**Park and walk into school instead – it's often quicker!**



**GRPS children will be rewarded at various times for adhering to Car Zone procedures.**



**Local police and council rangers regularly patrol the Car Zone**

## **Frequently Asked Questions cont...**

**Q: What if the Car Zone is full, can I double park and queue until a space becomes available?**

**A:** No, double parking and 'queuing' is prohibited. As well as putting childrens' lives at risk, double parking blocks the vision of other drivers and obstructs the flow of traffic. Double parking incurs a \$304 fine and 2 demerit points.

**Q: If I can't double park or queue, what do I do?**

**A:** To avoid congestion, drive down Cambridge Street towards Glenmore Road and do a 'loop' via Cascade Street. By the time you re-enter Cambridge Street, spaces in the Car Zone will be available.

**Q: What happens if I am running late?**

**A:** Phone the School immediately and inform the office of alternative arrangements for collecting your child.



From: **Crawford, Stuart** STUART.CRAWFORD@det.nsw.edu.au  
Subject: **Fw: Acknowledgment of Submission/Objection**  
Date: 14 October 2015 11:04 am  
To: **Harriet Price** hiprice@bigpond.net.au, **Peter Stepto** peter@stepsto.com.au

FYI

Thanks again for such a quick turn-a-round.

**Stuart Crawford | Principal**  
Glenmore Road Public School  
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e [stuart.crawford@det.nsw.edu.au](mailto:stuart.crawford@det.nsw.edu.au)  
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**From:** Kim Preminger <Kim.Preminger@woollahra.nsw.gov.au>  
**Sent:** Wednesday, 14 October 2015 11:01 AM  
**To:** Crawford, Stuart  
**Subject:** Acknowledgment of Submission/Objection

**Council Ref:** DA 438/2015/1:Mr G Fotis:kp  
Planning & Development Division

14 October, 2015

Stuart Crawford, Peter Stepto & Harriet Price  
Glenmore Road Public School  
Cambridge Street  
PADDINGTON NSW 2021

[STUART.CRAWFORD@det.nsw.edu.au](mailto:STUART.CRAWFORD@det.nsw.edu.au)

Dear Sirs/Madam

### **Acknowledgment of Submission/Objection**

**Application No:** DA 438/2015/1  
**Proposal:** Stage 1 concept proposal Development Application pursuant to Section 83B of the EP&A Act for building envelopes and indicative use of White City for a multi-purpose sports centre and registered club facilities including heritage interpretation strategy  
**Property:** 30 Alma Street PADDINGTON 2021

Thank you for your letter of 13 October 2015 which has been referred to Mr G Fotis, our Assessment Officer who will be processing the application.

The following information is provided to explain how we will consider your submission and how a

The following information is provided to explain how we will consider your submission and how a decision on the application will be made.

### **What happens to my submission?**

- ‡ We review and consider your submission. Mr G Fotis may contact you to discuss your submission and/or make arrangements to inspect your property.
- ‡ Your submission will be considered in the context of the applicable planning controls and guidelines that apply to the site.
- ‡ We will also consider the applicant's objectives to develop the land in the context of the applicable planning controls and guidelines.
- ‡ If your submission argues that the amenity of your property will be affected by the proposed development we will examine the amenity issues to determine the impacts of the proposed development on your property.
- ‡ Mr G Fotis will prepare a report which includes a summary and assessment of your submission and a recommendation to approve (with or without special conditions), or to refuse the development application.

### **What happens if the applicant amends their application?**

- Clause 55 of the *Environmental Planning and Assessment Regulation 2000* allows a development application to be amended or varied before a decision is made on that application.
- If a development application is amended, we will re-notify the application to those persons who made written submission and who, in the opinion of Council, would be detrimentally affected by the amendments to the application.
- We will not re-notify an amended application if, in Council's opinion, the amendment will improve the amenity, or have a neutral impact on the amenity of those persons who made written submission to the original proposal.

### **How will the application be determined?**

- ‡ I will review the Assessment Officer's report and will either determine the application under delegated authority or refer it to our Application Assessment Panel, Development Control Committee, or full Council as provided by our delegations. The Panel comprises 3 senior staff members while the Committee comprises 7 elected Councillors plus the Mayor.
- ‡ In general terms an application may be determined under delegated authority only in the following circumstances:
  - a. The application is assessed as being contrary to Council's controls, or the objectives to those controls, and should be refused.
  - b. Objections have been received and those objections are resolved by conditions of consent or by amendments made to the development proposed.
  - c. Objections have been made but they do not relevantly relate to the application.
  - d. Three (3) or less objections have been received from different properties, however on assessment against Council's controls, objectives of those controls and other relevant planning criteria, those objections are not considered to justify either refusal or further amendment.
  - e. The application is not for a development which is specifically identified by our delegations as being a matter that must be determined by either the Application Assessment Panel, Development Control Committee or by the full Council.

- f. The application has not been called to the Application Assessment Panel, the Development Control Committee or Council by a Councillor.
- ‡ If the application is able to be determined under delegated authority, and that application has attracted three (3) or less objections from different properties, the planning assessment report must first be referred to our Application Review Panel for review. The Application Review Panel is made up of senior planning professionals of Council. The Application Review Panel will consider the assessment report generally but will have particular regard to how your submission has been assessed from a planning perspective
- ‡ Once the Application Review Panel has considered the assessment report, and if it concurs with the recommendation, the application will be returned to me to be determined under delegated authority.
- ‡ If the application is to be determined by the Application Assessment Panel or the Development Control Committee we will advise you in writing of the meeting date, time and location. You are welcome to attend these meetings and you will be given the opportunity to verbally present a summary of your submission before a decision is made.

### **Will my submission be confidential?**

- ‡ No.
- ‡ All submissions will be placed on the application file and may be accessed by Councillors, Council Officers, and consultants to Council or members of the public.

### **Can I speak about my submission?**

- ‡ If the development application is considered by our Application Assessment Panel or Development Control Committee you will be given the opportunity to speak at the relevant meeting.
- ‡ At the meeting you, or your representative, will have the opportunity to speak for 4 minutes. The applicant will be given the same opportunity.
- ‡ If there are a number of people with the same issues we ask that you, or your representative, appoint one person to speak about these issues.
- ‡ If the application is to be determined under delegated authority your objection will be assessed and reviewed as described earlier. However, there will be no opportunity to speak.

### **What if I am dissatisfied with the decision?**

- ‡ The planning laws in NSW do not provide for third party appeals so you cannot appeal to the Land and Environment Court on the merit of the decision.
- ‡ You have a right to challenge our decision on a point of law (a procedural/legal failure) in the Land & Environment Court. However, if your case fails we may seek costs.
- ‡ We advise that you should obtain your own legal advice on these issues if you want to challenge our decision in the Land and Environment Court.

### **What if the applicant is dissatisfied with the decision?**

- ‡ The applicant may request that we review the decision on merit and can rely upon amended plans. You will be notified if we receive a request for a review of our determination.
- ‡ If we grant consent to the application the applicant may apply to have the consent modified. If

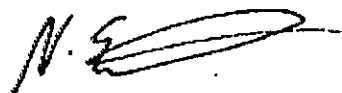
we receive an application to modify the development consent and it is considered that you may be detrimentally affected by the modification you will be notified.  
‡ The applicant may appeal to the Land & Environment Court.

**What if I have other questions?**

Please contact Mr G Fotis on 9391-7089 between 8:30am and 11:00am Monday to Friday.

I trust that this information is of assistance to you. We value your contribution to this process and assure you that your submission will be properly considered.

Yours sincerely



Manager – Development Control

**Ms Kimberly Preminger**

Planning Assistant - Development Control

**Woollahra Municipal Council**

536 New South Head Road, Double Bay NSW 2028

p 02 9391 7167/ f 02 9391 7044

w [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au) e [kim.preminger@woollahra.nsw.gov.au](mailto:kim.preminger@woollahra.nsw.gov.au)

Our Values: Respect for People | Integrity and Excellent Performance | Professional Quality Service | Open Accountable Communication

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