



Minutes for School Council Meeting

9.30am, 5 April 2016 School Staff Room

Attendance: Stuart Crawford (**SC**), Jessica Smith (**JS**), Lisa Brown (**LB**), Amber Cleary (**AC**) and Harriet Price (**HP**).

Apologies: Dorothy Bosnar (**DB**), Sonya Olsen (**SO**)

1. Reports

- Principal's Report (including budget update & School finances 'briefing')

The budget update and School finances 'briefing' were held over to the next meeting. All other items were covered in business arising.

- P&C Report

There were no relevant matters to report.

2. Business Arising

- a. Acceptance of Minutes from 9 March 2016

HP proposed acceptance of minutes and LB seconded. Minutes from meeting 9 March 2016 were accepted.

- b. School Annual Report

Stuart presented the 2015 Glenmore Road Public School Annual Report. The draft document was tabled (see Annexure A). The Council were invited to comment and give feedback by Wednesday 6th April. The Annual Report will be uploaded to the school website and will be available next term.

- c. School Excellence Framework

The School Excellence Framework is a new document and process being established to assess School Development by providing a clear description of the key elements of high-quality practice across the three domains of learning, teaching and leading. Schools self-assess and report annually on their progress and periodically have their self-assessment validated against the Framework by an external panel.



This is the first year of beginning to work with the Framework, future years will require evidence and examples for validation.

Stuart consulted with the Exec, Staff and Council to prepare the Self-assessment survey, which has been submitted to the Department and was tabled (see Annexure B).

Stuart felt the School Excellence Framework was a helpful tool and was useful for identifying areas of strength and need. At this time GRPS is delivering in each of the areas. The Exec, Staff and Council will continue to work on reviewing the School against the framework.

Stuart suggested undertaking broader consultation in future, HP suggested it may need to be more tailored for engagement by this audience. SC noted that the process has also identified that we need to communicate more. We could be informing and celebrating our processes and the excellence of our teachers, for example the Lesson Study Model, Book Program, Numeracy Improvements, Student Welfare, Spelling Project, Teacher Professional Learning. SC has suggested we could use the school newsletter to highlight these projects in a regular way, showcasing the stories of our School Excellence.

d. Local Management & Business Reform Program

LMBR is coming in Term 3. It will have a big impact and will require all ordering and receipts of payment to have a 6 week turn around. Both Cathy & Sarah will be learning the new system over the next terms and it is anticipated that this will require patience as we settle into the new system.

3. New Business

There have been recent concerns by local residents regarding Cambridge Street in the afternoon as well as problems with local cars being left in the car zone at peak times.

Over the past years we have been working to address the situation through the traffic committee and providing clear car zone procedures. We are aware that this is a brief (from 3:25-3:40pm) but intense problem.

We continue to have problems with parents parking cars across driveways or behaving in an inconsiderate manner to our local neighbours. We have had positive support from the Council Rangers who are helpful in responding and keeping our children safe.



Stuart is proposing to letter box drop local residents on Gurner Street, Cambridge Street and Cambridge Lane. A draft was circulated. SC requested edits from the Council. He will seek comment from the media branch of the DOE and the letter will be released early in term 2. HP suggested the letter also be cced to Woollahra Council, local Councillors or the Mayor as we continue to seek Council support.

4. Next Meetings

The next meeting is scheduled for the 4th of May at 5pm. A report from the IT sub-committee is anticipated.

The following meeting will be held on the 1st of June at 9.30am.