

Glenmore Road Public School P&C Association Agenda

Meeting held on 7 June 2023, 6:00pm

Four in Hand Hotel

Meeting commenced at 6:10pm

1. Welcome And President's Address

- + Acknowledgement of Country
- + Registration of new members, payments are made prior to or post the meeting,
- + Apologies and introduction of visitors
 - Three new members welcomed and apologies read out.

2. Minutes And Matters Arising, Correspondence

- + Acceptance of Minutes from previous meeting
 - Georgia Fasher (GF) proposed to have the minutes accepted which was seconded by Sarah Weir (SW), agreed.
- + Any action items or updates arising from the previous meeting as indicated in the Minutes
N/A
- + Any correspondence (incoming and outgoing)
 - N/A

3. Reports

- + Principal's update
 - Karen Sinclair (KS) shared her feedback of the 140th and the overall success of the event.
 - KS raised student attendance priority and the increase in declining numbers post covid. Highlighted that attendance is being monitored by the Director and fortnightly numbers are provided where individual attendance is under 90%, which includes sickness. The group discussed unexplained absences and the importance of families communicating the rationale clearly, so equally, the school can check in on their wellbeing.
 - KS mentioned student reports and the importance of communicating with families. Reports to be sent on the last Thursday of term. Parent teachers will be scheduled for parent teachers with a new format which will comprise of either optional attendance by families, or at the request of the teacher.
 - The group raised questions regarding the rationale behind the change. KS explained that some families and at times, the school, felt it may not always be necessary for the sit down. However everyone acknowledged, that there are unlimited pros in attending as a parent. Three way interview process will continue. Whilst an increase in time was requested with the teachers, the school is unable to meet this request or expand the parent teacher process over a multiple week process given multiple priorities for the classroom. In the event the interview is too short, families are encouraged to email the office or the teacher and request additional one on one time.

+ President's update

- Special thank you to Jacqui Eggert (JE) for her hard work and effort co-ordinating the 140th Big Day Out celebration. The event was a huge success in meeting its objective of being an inclusive day celebrating the history of the school and the local community.
- No further updates given the large amount of updates and motions to propose.

+ Treasurer's update and/or report

- Roughly \$154,000 in the everyday account.
- \$46,000 of that total has been allocated to the cottage shade however has not yet been spent.
- Over \$22,000 in sponsorship is still due to be paid to the P&C
- Building account total >\$37,000 which is tax deductible.

+ Sub-committee update

- Environment (Claire Crompton report read by P&C)
 - Upcycle uniform program with Woollahra Council, the entire \$1,500 grant was used.
 - Another pick up will be scheduled for the end of Term 2.
 - KS mentioned additional parents would like to connect with the environment club to assist the school in meeting its sustainable value.
 - Liaising with Blocktexx about recycling program to ascertain costs and process, as well as with our suppliers to produce more sustainable clothes, i.e. if you lose a zip you can have that replaced rather than destroying the uniform.
 - Discussions with Lynda Wieden regarding ways the P&C can provide additional support to the environment club i.e. funds that can be used to purchase compost bins, old tyres & native plants etc.
 - Scheduling a meeting with Woollahra Council and Lynda Wieden to discuss ways the school can embed the Eco Schools framework at GRPS, and share lessons learnt across Woollahra LGA. **Action item, Complete.**
 - Woollahra Council Environmental Grants (up to \$3K) applications open on 28 June and close on 30 July. Successful projects announced mid-September.
 - Proposal to hold a Book Week costume swap this August to assist in reducing the amount of polyester costumes and unnecessary buying.
- Grounds – (Michele Hadorn, MH)
 - Overall goal to update the rainforest to a outdoor learning space and wild play area. Two landscapers have provided quotes for enhancements, and the sub committee would like to the proposal that the children are included in the final design decision making. A grant has covered sandstone from environment club which has been delivered.
 - KS has plans for Cambridge street, which will hopefully be put into action in 2024.
 - SW raised concerns about putting a vote to the children until it was agreed that the money was going to be spent in order to manage the expectations of the children given the 140th funds were due to be put towards upkeep on the grounds and rainforest more generally. It was thought that there may be grants available for a wild play area and outdoor space.
- Uniform Shop – (Helly Bradley, HB)
 - Looking to change suppliers for polos and summer dresses due to the lengthy time frame in which items are delivered. Deliveries generally can take up to one term therefore it is quite difficult to manage inventory.

- Currently looking into a different supplier which will result in a more professional and faster service.
- Space continues to remain an issue because there is nowhere to store additional stock.
- Yellow shirts – kids will be allowed to wear 140th shirts for the remainder of the year. Will look to add them to the uniform shop if possible to assist with moving stock.
- Fundraising - (JE)
 - Frozen Friday current profit \$3,300 and is an ongoing activity.
 - Election cake stall, just under \$2,500
 - Mothers day, just over \$3,000
 - BDO goal was community coming together, the second goal was providing a fun and memorable experience for all, with the third goal being fundraising. Just over \$30,000 profit was made therefore taking the fundraising total for the year to just over \$38,000k.
 - Next fundraiser planning kick off meeting will start next week.
- + School Council update (David Eggert, DE, Tamsin Hunter, TM, or Marina Olsen)
 - There are a number of priorities for the year, one being the current school start time and enquiring whether this could or should change.
 - Another being the extra curricular activities, however they are currently at capacity.
 - Developing a master plan is on the agenda with a focus on working with the principal, school community and the P&C to ensure more efficient and effective spend of funds going forward.
 - Also looking at access for parents into classrooms. KS mentioned that this was meant to be in place for K-2. However, the reading structure has changed slightly with the current change in the curriculum, therefore this will be looked at.
 - Friday PSSA Sport, GF has asked whether a survey could be distributed to parents to potentially look at changing the sports that are offered to assist in ensuring kids are able to participate in a sport that they enjoy even there are a number of sports, such as soccer, which are in high demand. It was explained by TH that the program is generally reliant on other schools also being interested.
 - Given the school council lost a member earlier this year, it was discussed whether to replace the member with a community representative. It was proposed that given Ruby Windschuttle (RW) is a long-standing member of the Paddington community, she be put forth as the fourth member. **Proposed by SV and seconded by GF.**

5. General Business

- + Formally vote and appoint Vice President, nominee Luke Bromilow (LB)
 - Proposed by GF, seconded MH
- + Update from Fundraising Coordinator regarding 140th Big Day Out celebration and PNL update.
 - Minutes above
- + Discussion point – how to spend the newly raised funds from the Big Day Out.
 - Potential ideas included, rainforest upgrade, master plan for school development, upgrade to the hall (multipurpose space), teaching resources E.g. technology and tangible resources for the children

6. Motions On Notice

- + **BBQ for athletics carnival**, request for \$2,000 to cover BBQ costs on the day of the carnival. **Motion proposed GF, seconded by JE**
- + **140th Big Day Out Expenses**, request for \$15,000 to cover the cost of the additional pre spend for the BDO. Additional costs were used to cover the staging and live performance however have been covered by profit made on the day. **Motion proposed by HB, seconded by MH**
- + **140th Commemorative Plaque**, \$790.80 for the 140th commemorative plaque which is located at the beginning of the commemorative walkway by the uniform shop. This reflects the opening by Cr Harriet Price, Alex Greenwich MP and Allegra Spender MP. **Motion proposed by TH, seconded by GF.**
- + **140th Commemorative Book**, request for \$6,000 to cover the production costs for the 140th commemorative book. It is anticipated that each book will sell for ~\$25 therefore recouping some, if not all, of the costs. Hard cover style, charge more than \$25 for a shorter run. **Motion proposed by RW and seconded DE**
- + **Netball Uniforms**, request for \$2,000 for new netball uniforms. Children are currently wearing their school uniform however other sports teams have been allocated uniforms. **Proposed by HB and second by GF**
- + **School Upgrade Master Plan**, request for a maximum of \$25,000 to develop a 5 year master plan for the school. The master plan will include staged upgrades to the grounds, such as, rainforest, play equipment, playgrounds, as well as the hall and any remaining areas identified during consultation with stakeholders. Stakeholders will include the principal, teachers and a cross section of parents.

Discussion point: Master plan can be quite long, people require a vision but people are generally vested in the school for the long term because they are part of the community. A focus on short term deliverables would be preferable.

Update to the motion to include the majority of money spent on short term deliverables and community engagement. Motion proposed by DE, and it was decided to put the matter to a vote with those in the room given the cost. 100% of attendees were in agreement and the motion is deemed to have passed.
- + **Portable microphone set**, request for \$400 for a portable microphone set to assist with student events such as Wakakirri, debating, cross country, athletics carnival and the swimming carnival. The PA system has been identified as needing an overhaul however it was unable to be included in this year's school budget. The portable set will be used as an interim solution. **Proposed by GF and seconded by Jaye Leigh**

7. Proposed resolutions and adoptions (Appendix A)

8. Close and next meeting, closed at 8:09pm

Appendix A

Proposed resolutions and adoptions

1. BBQ for athletics carnival

That the Glenmore Road Public School P&C incur expenditure of up to \$2,000 to cover BBQ costs on the day.

2. 140th Big Day Out Expenses

That the Glenmore Road Public School P&C incur expenditure of up to \$15,000 to cover the additional spend for the BDO.

3. 140th Commemorative Plaque

That the Glenmore Road Public School P&C incur expenditure of \$790.80 for the 140th commemorative plaque.

4. Father's and Special Other's gifts

That the Glenmore Road Public School P&C incur expenditure of up to \$3,000 for gifts

5. 140th Commemorative Book

That the Glenmore Road Public School P&C incur expenditure of \$6,000 for the production of the 140th commemorative book.

6. Netball Uniforms

That the Glenmore Road Public School P&C incur expenditure of up to \$2,000 for new netball uniforms.

7. School Upgrade Master Plan

That the Glenmore Road Public School P&C incur expenditure of up to the maximum of \$25,000 to develop a 5 year master plan.

8. Portable Microphone Set

That the Glenmore Road Public School P&C incur expenditure of \$400 for a microphone set that will assist with student events such as Wakakirri, debating, cross country, athletics carnival, swimming carnival.

9. Additional Vice President

That LB will join the Glenmore Road Public School P&C on the executive committee as Vice President.

10. Additional member of the school council

That RW will join the Glenmore Road Public School Council as a community member.