

# Mobile Devices in School

## Procedures and Guidelines

### Why does GRPS need mobile phone device procedures and guidelines?

Our core business of teaching and learning needs to be conducted in an environment free from unnecessary distractions or disruptions. Although the school strongly discourages the bringing of mobile devices to school by students, we also recognise that some parents/caregivers may provide children with a device for before or after school security reasons. **These guidelines cover all smart devices including watches.**

This document is intended to provide parents and caregivers with **guidelines on the use of mobile devices at school.**

### How will the policy help the school and parents?

This policy aims to provide:

- Guidelines for the use and management of mobile devices at school
- A framework for the school and parents to educate children about appropriate mobile device use.
- Protection for students and the school in the event of a lost or stolen device.

### What is the current policy?

Children are not allowed to use a personal mobile device at school.

In allowing a child to bring a mobile device to school, parents/caregivers are acknowledging their understanding and the application of this policy and its guidelines.

Students and parents should also be aware that students bringing mobile devices to the school do so at their own risk. The school will not accept any responsibility for loss or damage to devices.

### What are the guidelines for mobile device use within the school?

- Mobile devices remain the sole responsibility of the student owner and should be kept secure at all times.
- Mobile devices should be kept inside a school bag at all times.
- Mobile devices are to be switched off while they are at school.
- No phone calls or texts (inbound or outbound) are permitted at school.
- Students are not permitted to use any photographic function, gaming, internet or texting function at school.
- Any calls to students (including in matters of emergency) must be made through the school office



and not directly to a student's mobile device.

- Mobile devices are not permitted on school excursions or camps

## What constitutes 'inappropriate use' of a mobile device at school?

Inappropriate use of a mobile device encompasses any occasion when a student (or students) uses a device to bully, intimidate or otherwise harass another student or staff member at school. This includes through any SMS or text message, photographic, video or other data transfer system available on a device. There are laws covering threatening and bullying behaviours via mobile device use which may apply.

Students should never use their mobile devices to disrupt the learning environment or interfere with the operation of the school.

## What mobile devices are included in this policy?

Mobile devices included in this policy include but are not limited to iPads, laptops, mobile phones, iPods and smart watches.

## What is the school's procedure if this policy is breached?

Breaches of this policy will result in students not being permitted to have a mobile device at school. Further, any inappropriate use could contravene the law and result in referring the matter to police.



## How will this policy be communicated to the school community?

Students will be informed and reminded regularly about this policy.

Parents and students will also be advised of this policy through the school newsletter, including its availability for reference on the school's website and in the school office.

Parents are asked to read the policy and discuss it with their children at regular intervals.

### Further information

Glenmore Road Public School  
Karen Sinclair (Principal)  
269 Glenmore Road  
Paddington NSW 2021

T 9360 4880

[www.glenmoreroadpublicschool.com](http://www.glenmoreroadpublicschool.com)

© School Council endorsed July 2018  
NSW Department of Education and Communities