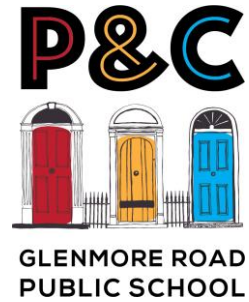


# AGM Minutes



## Minutes for the P&C AGM Meeting on 24 March 2021 at 6.30pm Hybrid meeting: The Royal Hotel Paddington (Level 2) or via Zoom

### 1. Welcome, President's Address and Acknowledgment of Country

- + New members were welcomed to the meeting.
- + Acknowledgment of Country

### 2. Apologies

Claire Crompton, David Wallis, Sarah Murphy, Jonathon Friedrich, Lisa Taylor and Jess O'Donnell

### 3. Minutes

- + The minutes from 4 March 2020 AGM were accepted.

### 4. Reports

#### + President's Annual Report

**Successes of the year:** Xero accounting, new logo, merchant fee review and money savings on transactions, simplified email system, moved uniform shop to FlexiSchools retail (saving substantial volunteer time and ease of buying for parents/carers), lookbook for the uniform shop, Instagram page for parent/carer comms (over 200 subscribers and climbing), governance review of the parent/carer school bodies, P&C meetings held off campus in a friendly atmosphere, P&C members hitting a record high of 70, term meetings (from monthly), reduced volunteer burdens and inviting volunteer atmosphere.

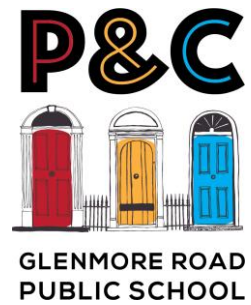
**Fundraising:** Father's day baseball caps, high tea at The Royal Hotel, State of Origin parties, the wonderful (and time consuming) 373 children-drawn tea towels, 10% kickback from all sales at all times Royal Hotel.

**Governance:** Virtual meetings, code of conduct, grievance complaints and disputes, new committee structure to involve more volunteers in a transparent and fun fashion.

#### + Treasurer's Annual Report (including Audit Report and Budget Report)

- Audited accounts presented.
- \$29,500 in the building fund
- \$100,000 in operating account
- No significant donations to the school during covid year
- Uniform shop profit approx. \$12,000
- \$34,000 2019 commitments spent during 2020
- Profit down on year before as community and care was the fundraising focus during pandemic.
- The Treasurer noted that the P&C operates through two accounts being, the operating account (Approx. \$89K) and the building account (Approx. \$29.8K), with the building account being a tax deductible vehicle.

# AGM Minutes



- It was reported that there have been two key fundraising events to date namely the Easter fundraiser (approx. \$3k raised), Mother's Day stall (approx. \$5k raised) with upcoming events planned.
- Donations can now be made through 'Try Booking' using the QR code with those donations to be tax deductible.

## **5. P&C Nominations and voting for office bearers**

+ Karen Sinclair as returning officer

- Sally Baker elected unopposed as President
- Sinead Vidler elected unopposed as Vice President
- Jaye Leigh elected unopposed as Vice President
- David Wallis elected unopposed as Treasurer
- Imogen Gomes elected unopposed as Assistant Treasurer
- Vanessa Mackinnon elected unopposed as Secretary

## **6. School Council nominations**

+ 3 parent members: Daniel Zammit, Jonathon Friedrich and Tamsin Hunter elected.

## **7. Appointment of Auditor for year end 2021**

No auditor was nominated.

## **8. Membership fee is set for the year (by resolution)**

\$2

Meeting closed at 7.55pm. Next meeting to take place in Term 2 at a date to be advised.