

Glenmore Road Public School P&C Association Minutes

Meeting held on 20 September 2023, 6:00pm

Four in Hand Hotel

Meeting commenced: 6:12pm

1. Welcome And President's Address

- + Acknowledgement of Country by Sinead Vidler (SV)
- + Registration of new members, payments are made prior to or post the meeting,
- + Apologies and introduction of visitors read out by SV
 - Apologies: Georgia Fasher, Emma McCann, Kylie Archer

2. Minutes And Matters Arising, Correspondence

- + Acceptance of Minutes from previous meeting, Claire Crompton (CC) put forward and the group accepted
- + Any action items or updates arising from the previous meeting as indicated in the Minutes
 - Scheduling a meeting with Woollahra Council and Lynda Wieden to discuss ways the school can embed the Eco Schools framework at GRPS, and share lessons learnt across Woollahra LGA. **Action item, Complete.**
- + Any correspondence (incoming and outgoing)
 - N/A

3. Reports

- + Principal's update, Alexis Martin (AM) Acting Head
 - Policy changes from DoE regarding School sponsorship or PC sponsorship, TBD and reviewed by PC. Schools reports will change in Term 4 to respond to guidance from the Department of Education (DoE). As such, the GRPS reports will still be issued as per the usual formatting; with maths English and general comments and markers.
 - The addition to this will be in the comment section where we will also add a paragraph comment for key learning areas of; science, history or geography and PDHPE additional to the existing comment. For 2023 we will add these additional key learning areas and retain the markers. We are adding to and not changing the report structure with the markers for the remainder of 2023.
 - GRPS would like to start planning for next year with regards to numbers and class structure and based on early for guidance from DoE.
 - Timing for class structure indications is term 4, with a focus on communication as requested by parents and those present at tonight's meeting.
- + President's update
 - Enormous year of fundraising - now to put the money to good use.
 - Under the direction of school council we have formed a committee to make a master plan for the school. The plan will combine storage, building upgrades, play equipment, potential new builds, shading, the rainforest upgrade amongst other things.
 - There will be extensive consultation but obviously we want to be moving as fast as possible.
 - Next steps is to engage a consultant after coming up with a brief in consultation with teachers and a few key parents

- The President thanked Jacqui Eggert (JE) and the fundraising team for raising nearly \$50,000 at the Big Day Out and Casino Royale. Also want to thank the frozen Friday team who have raised over \$3000 from zooper dooper sales.
- The uniform shop is a great point of connection in the school. It also raises vital funds.
 - 2022 TOTAL PROFIT: \$36,000
 - 2021 TOTAL PROFIT: \$2,000
 - 2020 TOTAL PROFIT \$16,000
- We would like to look at the school's culture and how to engage new students & families and reconnect with people feeling disengaged. Community events at the school, parent involvement in classes and more. Start with a planning meeting for 2024
- + Treasurer's update and/or report
 - Brief report given from P&C President as KA was absent.
 - P&C is waiting on payment of sponsorship from Big Day Out. (Dave Eggert (DE) is now chasing these payments)
 - The massive fundraising efforts with little expenditure has boosted our accounts.
 - Building Fund unmoved at \$37,684.90
 - Trading Account \$165,795.60
- + Sub-committee update
 - Environment (CC)
 - o CC raised a request from teachers to assist with moving the sandstone bricks. The group discussed waiting until there was more clarity on the master plan or short term which would allow for better planning on where to move the bricks to. **Action: SV to discuss with Ms Wieden.**
 - o Grant for nature play was not awarded to GRPS. However the group identified this as an area where the master plan is likely to be helpful i.e. applying for grants, therefore assisting in having more meaning conversations with the council about the direction of the school.
 - o There will be a meeting council in the first week of term 4, with regards to GRPS participation within the eco schools framework. This will allows GRPS to form a sub-committee or address some environmental pillars in order to obtain a green tick of compliance. This also comes with a \$400 fee.
 - o Apparel will be doing another pick up of 60/70kgs of GRPS second hand uniforms.
 - o Speaking with two companies regarding upcycling. Bloctec do not work with individual schools, however apparel are interested. The redesign costs to make the uniform more eco friendly (i.e. fit for up cycling) would be approximately \$5-15k. It remains unclear whether this would assist in streamlining uniform suppliers as the redesign process is focused more on the material of the uniform rather than the design itself.
 - Grounds – (Michele Hadorn)
 - o No update
 - Uniform Shop – (Helly Bradley, HB)
 - o Kindy orientation is approaching which will require some volunteers on the following dates: 3, 10 and 17 November. The uniform shop will require a minimum of 10 volunteers on the day to assist new parents with questions and trying on for approximately 2 hours. HB can come back with a structure however the group is encouraged to reach out to her if anyone is interested in volunteering.
 - o Otherwise the uniform shop is running well and HB will put a call out via classes for a new coordinator next year.
 - Fundraising - (Jacqui Eggert, JE)

- JE provided an overall update on the success of the Casino Royal fundraiser along with thank you's. Thank you's to our sponsors have been published in the GRPS newsletter, the principal sponsor this year was Macleay Longhurst from Bresic Whitney.
 - Casino Royal raised ~21k, therefore to combine that figure with the BDO we are looking at ~50k for major events
 - Frozen Friday, brings in ~3.5k
 - Election day cake stall \$2,350
 - Mothers day stall ~3k
 - Fathers day stall ~1k
 - Total ~60k for the year
- + School Council update (David Eggert, DE, Tamsin Hunter, TH, Marina Olsen MO)
- TH advised that the school council sent a survey around to the school community seeking feedback in relation to the start and finish times of GRPS.
 - 248 responses received overall which they are still working through however the majority of people who would like to see a change have a focus on the start time.
 - TH highlighted that there are still a number of misconception that need to be clarified regarding what is being considered.
 - **Action item:** School council to provide more information to the school community to address the confusions E.g. extra curricular activities, the impact to traffic, discussion re staggered pick up times, etc.
 - Sarah Weir (SW) raised a question regarding the teachers increasing their morning supervision time. TH and AM advised that the DoE sets the teachers start time which the school doesn't have authority over.
 - TH explained some of the drivers behind the school council going out to the community, one factor is the educational aspect of starting learning earlier and preparing the children for senior school.
 - Parents raised concerns regarding the lack of parking options for kindy parents (but also KS1) who are required to enter the school grounds for pick up. AM suggested that if there was sufficient interest and school resources available then she could look at potentially escorting specific Kindy children to the kiss and drop area to be released to their parents.
 - TH continued to explain the priorities for the school council, such as, looking at master plan, PSSA (a communication coming soon) and potentially a kids giving back program for senior students. The extracurricular program has had a revamp this year therefore will remain for now, with a review taking place next year in line with any changes to the school start and finish time.
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 - **Action:** AM to email kindy parents re kiss and drop interest.
 - **Action:** Marion Ives (MI) to commence conversations with council re parking options for parents and the kiss and drop areas.

4. General Business (SV)

- + Uniform Shop
- Storage options, P&C commitment and new coordinator needed in 2024
 - The uniform shop is a vital part of the school community and is considered the face of the school community for new families and it needs a new coordinator for next year. It can be quite difficult to run with storage limitations. Some suppliers can take a term to deliver items however it has always been a priority of the P&C therefore we should remain onsite, and we should search for storage solutions.
 - **Action:** DE to provide quotes for a container
- + Commemorative team update on GRPS book & grant success
- Lizzie Meryment and Amy Rose

- LM and AR applied for a grant from Woollahra council for \$2,500 which was the maximum amount and will be used for publishing the book.
- This is being viewed as a legacy to leave the school, therefore copies will be provided to the library.
- Ex students and families are being interviewed to ascertain the history of school and local experiences etc.

+ Cottage Update (DE)

- P&C used to run the cottage, however in previous years it was handed over to the DoE per requirements at the time. The DoE is now requesting schools take back before and after school care to either run within the P&C or they will put it out to tender to a third part organisation. Discussion re Would like to move forward with DD on the proposal for running the cottage.
- There are grants available to cover the cost of any set up required, and the proposal, should the P&C take it on, is to set up a subcommittee to run the cottage within the P&C because it would need to have employees to run the cottage.
- The cottage expenses currently sit at roughly \$700-800k which covers staff and operational costs.
- The P&C will need to ascertain what any potential implications are for running the cottage and a third party would need to be engaged to kick start the process.
- Sinead, Ruby and would need external council, cottage committee to assist also.
- The cottage currently has a license for 120 kids in care, noting that mornings are note as popular
- School council data identified cottage users which will assist with reviewing this proposal.
- Cottage shading, no action has been taken yet due to hold ups at DoE. DoE's Asset department need to review the proposal before it can go ahead as it's a permanent structure.
 - o **Action:** DE to with AM or Karen Sinclair to provide the group with an update.

+ Kids Giving Back (TH)

- 930-12 school day at paddington RSL, make food for homeless, NFP charity. Target year 5 children with the program. 44 per child and would like to ask the parent to fund half and PC to fund the other cost. Pilot program that could be implemented yearly models the school values for kidness and would be good for kids looking for leadership roles. PC to cover families who could not cover the cost. One two hour stint 2640 max 1930 tara prosed, kylie

5. Motions On Notice

- + **Portable flash for Esteban LaTessa (volunteer photographer at BDO)**, request for \$634.12 to cover the cost of a portable flash that went missing from his equipment box at BDO. **Motion proposed JE, second MH..**
- + **Casino Royal Expenses**, \$10,000 to cover the cost of the additional pre spend for the Casino Royal fundraiser. Additional costs were used to cover live performance, food, beverage and staff costs, however have been covered by profit made on the day. **Motion proposed by TH and seconded LB.**
- + **Wakakirri reimbursement to Andrea:** request for \$1,199.28 to cover additional costuming for Wakakirri (which over 100 GRPS kids participated in). **Motion prosed by JE, and seconded by RW.**

- + **Ice Cream Van:** request for \$300 to cover an ice cream van for the end of year school picnic. **Motion proposed by Tara Matkovich (TM), seconded by JE.**
- + **GRPS Book:** \$3348 (along with \$2750 grant from Woollahra Council) **Motion proposed by MH, seconded by MH and second by RW.**
- + **Kids Giving Back Program:** request for a maximum of \$2,640 to cover the costs of year 5 pilot volunteering program. **Motion proposed by TM, seconded by RW.**

Meeting closed 7:56pm

Appendix A

Proposed resolutions and adoptions

1. Portable flash for Esteban LaTessa (volunteer photographer at BDO),

That the Glenmore Road Public School P&C will incur expenditure of \$634.12 to cover the cost of a portable flash that went missing from his equipment box at BDO.

2. Casino Royal Expenses

That the Glenmore Road Public School P&C will incur expenditure of \$10,000 for Casino Royal costs relating to live performances, food, beverages and staff costs.

3. Wakakirri

That the Glenmore Road Public School P&C will incur expenditure of \$1,199.28 for Wakakirri costumes.

4. Ice Cream Van

That the Glenmore Road Public School P&C will incur expenditure of \$300 for an ice cream van at the end of year school picnic.

5. GRPS Book

That the Glenmore Road Public School P&C will incur expenditure of \$3348 for printing

6. Kids Giving Back Program

That the Glenmore Road Public School P&C will incur expenditure for a maximum of \$2,640 for year 5 pilot volunteering program.