

Glenmore Road Public School P&C Association Agenda

Meeting held on 28 February 2024, 6:00pm

Four in Hand Hotel

1. Welcome And President's Address

- + Acknowledgement of Country by Sinead Vidler (SV)
- + Registration of new members, payments are made prior to or post the meeting,
- + Apologies and introduction of visitors read out by SV

2. Minutes And Matters Arising, Correspondence (SV)

- + Acceptance of Minutes from previous meeting
- + Any action items or updates arising from the previous meeting as indicated in the Minutes
 - Fundraising/sponsorship money is coming in however there are some invoices that still require chasing. **Action:** David Eggert to chase **OUTSTANDING**
 - KA has suggested we keep a running list of committed outgoing i.e. cottage shades so we have a more realistic idea of funds available. **Action:** KA to create the list so it can be stored in the agenda going forward. **COMPLETE**
 - It is suggested that a marketing plan is created and presented to the P&C as part of the 5 year fundraising/sponsorship plan. **Action:** Jacqui Eggert to lead the fundraising group to create a plan. **COMPLETE**
 - LO also queried whether we are going to put in a dividing wall that can be retracted at the same time, which would see use of the entire space for parades etc. SV explained that KS does not want to open the hall as the classroom is needed and that there is no way to utilise the entire hall space whilst the room is being occupied by a class. **Action:** Lauren to look at the dividing wall and provide feedback as to whether it can be reconfigured at some stage in the future. **COMPLETE BY SINEAD VIDLER AND SARAH WEIR**
- + Any correspondence (incoming and outgoing)

3. Reports

- + Principal's update, Karen Sinclair (KS) **[to be performed during AGM]**
- + President's update (SV) **[to be performed during AGM]**
- + Treasurer's update and/or report (Kylie Archer) **[to be performed during AGM]**
- + Sub-committee update
 - Environment (SV)
 - Grounds – (Michele Hadorn)
 - Uniform Shop – (Helena Bradley, HB)
 - Fundraising - (SV)
 - o Update post fundraising kick off
 - o Funds for first event
- + School Council update (David Eggert, Tamsin Hunter, Marina Olsen, Ruby Windschuttle)

4. General Business (SV)

- + School Hall Upgrade update
 - Meeting with Assets
- + Swimming Caps
- + Mother's Day
- + Harmonie's Retirement
- + Master Plan Update
- + Cottage Update

5. Motions On Notice

- + **Mother's day**, request to incur expenditure of up to \$2,500 to cover the cost of the mother's day event at the school.
- + **Fundraising Event**, request to incur expenditure of up to \$1,000 to cover the preliminary cost of the event.
- + **Upparel**, request to incur expenditure of up to \$X, to cover X

Appendix – Approved spend (funds still sat in account)

Outstanding Approved Motions / Committed Spend		
9/11/2022	Shade and Umbrellas at Cottage	\$46,046
7/06/2023	Netball Uniforms	\$2,000
7/06/2022	Develop School upgrade master plan	\$25,000
15/11/2023	Upgrade to School Hall	\$20,000
15/11/2023	Soundproofing school hall	\$12,000
15/11/2023	Welcome BBQ Feb 24	\$1,500
15/11/2023	Year 6 Jerseys	\$4,000
15/11/2023	Third party assistance with change to Cottage moving to sub committee of P&C	\$9,000
TOTAL		\$119,546